



STATE OF HAWAII
DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS
Hawaii Occupational Safety and Health Division
Hoisting Machine Operators Advisory Board
830 Punchbowl Street, Room 114
Honolulu, Hawaii 96813
Telephone: (808) 586-8146; E-mail: HMOAB@hawaii.gov

DAVID Y. IGE
GOVERNOR
JOSH GREEN
LIEUTENANT GOVERNOR
SCOTT T. MURAKAMI
DIRECTOR
ANNE PERREIRA-
EUSTAQUIO
DEPUTY DIRECTOR
TRISTAN ALDEGUER
HMOAB CHAIRPERSON
DOC BAILEY
ANGELA CHINEN
JOHN MIHLBAUER JR
MELVIN CHANG
EXECUTIVE ASSISTANT

Hoisting Machine Operators Advisory Board Minutes

Wednesday, January 8, 2020

1:30 p.m. HT

830 Punchbowl St, Room 114

Board Members Present: Tristan Aldeguer, Doc Bailey, and Angela Chinen.

Staff: Executive Assistant Mel Chang, Tracy Takano

1. Call to Order: A quorum was present and the meeting was called to order by Chairperson Tristan Aldeguer at 1:42 p.m.
2. Approval of Minutes from 14 November 2019. Bailey moved and Chinen seconded to approve minutes. Motion carried unanimously.
3. Director's Office – No report from the Director's Office.
4. HIOSH –No report from HIOSH.
5. Executive Assistant Mel Chang Report
 - a. Certifications and applications report – Chang reported a total of 20 applications processed from November 13, 2019 to January 7, 2020 (8 new applications and 12 renewals).
 - b. Fund Status – Chang reported that the latest HMOAB Special Funds Report of November 2019 showed \$1,149.44 in revenues over expenses. The Year to Date showed a gain of \$3,407.22.
 - c. Criminal Justice Data Center bill – Chang reported that the Criminal Justice Center sent HMOAB a bill for collection of \$1,675.00 for printing 67 criminal history records from 7/1/18 to 12/31/18. This is in addition to the \$2,275 HMOAB paid for 81 records printed from 8/1/17 to 6/30/18. Chang repeated that the criminal histories are no longer printed and no further bills are expected from the Criminal Justice Center.
6. Old Business:
 - a. Board Vacancy and replacement – Chang reported that on January 8, 2020 Sharon Ibarra of the Office of Boards and Commissions requested a letter of resignation from Richard Lentes III who resigned from the Board at the October 8, 2019 meeting. Lentes is expected to submit this letter soon. Chang also forwarded the October 8, 2019 minutes to Ibarra which should suffice as notice of resignation. Ibarra has been informed that Tim Chatfield has submitted an application to fill the vacancy left by Lentes' resignation.

- b. Executive Assistant Replacement – Chang submitted his letter of resignation as executive assistant to take effect on January 16, 2020. Tracy Takano will take his place as executive assistant on January 16, 2020. Takano is currently being trained.
 - c. Medical/physical examination requirements – this item will be removed from the agenda. HMOAB will not develop its own form and will accept other forms which meet the requirements of ASME B30.5 and ASME B30.3 such as the Department of Transportation Commercial Driver License form.
 - d. Future and expanded role of HMOAB and Proposed legislative and rules changes – Chang reported that Norman Ahu suggested the Board meet with Director Scott Murakami to get support on HMOAB future plans. The Board will discuss this item at its next meeting on March 18, 2020 and will invite Director Murakami to its May 13, 2020 meeting.
 - e. Hosting NCCCO meeting in future – HMOAB is looking at 2021 or later to host a NCCCO commissioners meeting.
7. New Business
- a. Publications library – The Board directed the executive assistant to begin building a crane publication and resource library for use by the board, HIOSH, crane operators and employers, or the public. The library would include ASME and crane manufacturer standards. The Board suggested \$1,200 be added to the budget for this purpose.
8. Community Comments – None
9. Next Board Meeting: The next meeting will be: **Wednesday, March 18, 2020 @ 1:30 pm**, at 830 Punchbowl Street, Room 114.
10. Adjournment: The meeting adjourned at 2:17 p.m.

Persons unable to attend or wishing to present additional comments may send written or e-mail correspondence to: the above address or HMOAB@hawaii.gov. Any person requiring a special accommodation (large print materials, sign language interpreters, etc.) should make a request in writing or by calling (808) 586-8146. The request must be received at least five business days before the hearing date.