



STATE OF HAWAII
DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS
Hawaii Occupational Safety and Health Division
Hoisting Machine Operators Advisory Board
830 Punchbowl Street, Room 114
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TIMOTHY CHATFIELD
ANGELA CHINEN
TRACY TAKANO
EXECUTIVE ASSISTANT

Hoisting Machine Operators Advisory Board Minutes

Wednesday July 8, 2020

1:30 p.m. HT

By Teleconference

Board Members Present: John Mihlbauer, Jr., Doc Bailey, Timothy Chatfield Angela Chinen

Staff: Executive Assistant Tracy Takano

1. Call to Order: A quorum was present and the meeting was called to order by Chairperson John Mihlbauer, Jr. at 1:39 p.m.
2. Approval of Minutes from June 3, 2020: Chatfield moved and Chinen seconded a motion to approve the minutes. Motion carried unanimously.
3. Director's Office – No report from the Director's Office.
4. HIOSH –No report from HIOSH.
5. Executive Assistant Report
 - a. Certifications and applications: A total of 15 applications were processed from June 4 – July 6, 2020 (four new applications and 11 renewals).
 - b. Fund Status – The most recent HMOAB Special Funds Report (May 2020) shows \$487.71 in revenue over expenses for the month, with a Year-To-Date gain of \$10,488.77.
6. Old Business:
 - a. Board Vacancy and replacement: Tristan Aldeguer's term expired June 30, 2020, creating a vacancy on the Board. Thomas Jacobs has expressed interest in filling this vacancy, and the Board proposed inviting Mr. Jacobs to its next meeting.
 - b. Future and expanded role of HMOAB and proposed legislative and rules changes: Chinen moved and Chatfield seconded a motion to hire former Executive Assistant Mel Chang as a consultant to prepare a packet of legislative and rules changes for the Board to consider. The motion passed unanimously.
 - c. Hosting NCCCO meeting in future – HMOAB is looking at 2021 or later to host an NCCCO commissioners meeting
7. New Business
 - a. HMOAB budget: Chinen moved and Chatfield seconded a motion to hire former Executive Assistant Mel Chang as a consultant to prepare a new budget which would include funds to possibly host an NCCCO commissioners meeting. The motion passed unanimously.

- b. Member Chinen commented that the List of Operators on the website is not current. Takano will update the List.
8. Community Comments – None
9. Next Board Meeting: The next meeting will be **Wednesday August 12, 2020 at 1:30 pm**. It's unclear when the DLIR building will re-open for meetings and Takano will investigate the possibility of holding this meeting at an outside location. Members want to have an in-person discussion with Board applicant Thomas Jacobs on the work and vision of HMOAB. The proposed location is a covered, open-air space and large enough for participants to be safely-distanced. All interested parties would be able to participate either in-person or via teleconference and, if approved, the meeting shall be compliant with the Sunshine Law, UIPA, and any other mandated practices.
10. Adjournment: The meeting was adjourned at 2:40 p.m.

Persons unable to attend or wishing to present additional comments may send written or e-mail correspondence to: the above address or HMOAB@hawaii.gov. Any person requiring a special accommodation (large print materials, sign language interpreters, etc.) should make a request in writing or by calling (808) 586-8146. The request must be received at least five business days before the hearing date.