



STATE OF HAWAII
DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS
Hoisting Machine Operators Advisory Board
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Hoisting Machine Operators Advisory Board Minutes

Wednesday, May 18, 2016 at 1:30 p.m.

HMOAB Office, Room 114

Present: Members Vice-Chairperson Tristan Aldeguer, Angela Chinen, Chairperson Joaquin Diaz, and Richard Lentés, III
Staff: Executive Director Robert Armstrong, DLIR Deputy Director Leonard Hoshijo
Guests: None

1. **Call to Order:** The meeting was called to order at 1:37 p.m. by Chairperson Diaz. A quorum was present with Lentés joining approximately ten minutes later.
2. **20 April Minutes:** Aldeguer moved and Chinen seconded to approve the minutes. The motion passed unanimously without discussion.
3. **DLIR Deputy Director's Discussion:** Leonard Hoshijo announced the appointment of ASO Director Norman Ahu as the new HIOSH Director effective immediately. He briefly reviewed his qualifications and previous DLIR work with the group and has been invited to meet HMOAB officers at the 15 June meeting.
4. **HIOSH Report:** No report.
5. **Executive Director's Report:**
 - a.) Bob Armstrong presented fifty dollars in expenses against \$1750 in receipts for the previous month. With one month to go in the fiscal year, about \$30,000 in revenues will be taken in for the Agency against about \$20,400 in expenses (not including the ED salary).
 - b.) The 100th certification of the year was processed for the year, including nine last month (of which three were new). However, the overall certification numbers for fiscal year 2015-16 are down by approximately a quarter from last year which includes 82 renewals that have not been returned during this fiscal year.
 - c.) Bob will go for website training next Monday as the site is nearing completion and will be active sometime in June as scheduled. As the Board has decided, the members list will not be ready on the website because the extensive data entry has not been approved.

6. **Old Business:** a.) Joaquin Diaz concluded the HB 2009 report, including the insertion of the phrase “Office Assistant” instead of “Executive Director” during the final week of the legislative season. As a result, the Agency will probably need to pay consultants to get the work done and insure continuity with the work that used to be accomplished by the Executive Director from 1 July until the next legislative year.

If an Office Assistant position is pursued, new applications will probably be needed, according to the Deputy Director. There is a remote chance the position could be shared with HIOSH but that would require considerable parallel planning, especially as HIOSH recovers from being without a director for many months. The current extensive position description was distributed to members in the meantime and Leonard reiterated getting to the intent of HB 2009 immediately is not as important as it is by year’s end.

b.) Rich Lentes reports HMOAB has full use of the statistics found in the Haag Report. He continues to work with the document so as to present it to the public easily and cogently.

c.) Angie Chinen presented written correspondence from the NCCCO leadership, a brochure, and the previous agenda in response to previous questions about underwriting the Commissioners Meeting next spring in Honolulu. After a brief discussion, all agreed the entire event fits within the parameters of the Agency and will help educate membership. Hopefully, it will coincide with the PACRIM one-day workshop (and HMOAB Board Meeting) as well. Aldeguer moved and Lentes seconded a motion to approve up to \$20,000 to be used for the four-day meeting costs (and *not* for food or travel). The motion was approved unanimously. The ED will follow-up on RFP and AG considerations.

d) Tristan Aldeguer reported 544 participants attended the recent PACRIM conference at the Sheraton Waikiki, where HMOAB and HIOSH had booths. All complimented him on a very successful and engaging event.

7. **New Business:** The use of consultants was discussed as was the division of labor for the upcoming six months in order to produce the Legislative Report by December. Bob has begun to solicit some economists, as requested, to produce forecasts and a plan for long-term sustainability given our current (or changed) fee structure. In addition, legislative consultants were also solicited to help write and produce anticipated legislative and administrative actions for the next year in the Capitol.

Diaz recommended sticking with the monthly work schedule but dividing the work load among Board members. He hopes all written work will be concluded by summer’s end so the fall can be used putting the report together, producing an executive summary, and including graphs and pictures. (An annual report must also be produced during this time.)

It was agreed that Joaquin will address **point #1**, current and pending federal OSHA rules and regulations pertaining to hoisting machines; Angie would cover **point #2**, the similarities and differences between state and federal laws/rules; Tristan agreed to produce **point #3**, a report on the administration and certification of hoisting machine operators among the 16 other state and municipalities; Jim and John are asked to work on **point #4**,

analyzing existing (and future) fees and expenses; and Rich will respond to **point #5**, recommendations for changes to existing certification procedures in the State (especially using the safety update) with an eye toward to including new requirements for riggers. All members are asked to come with an outline of their work and points that will be addressed by the 15 June Board meeting.

8. **Community Comments:** None
9. **Next Board Meeting:** The next HMOAB meeting will be (tentatively) held in room 114 on Wednesday 15 June at 1:30 p.m. in the HMOAB office.
10. **Adjournment:** Chinen motioned to adjourn at 3:19 p.m. and seconded by Aldeguer. Without discussion, the motion carried unanimously.