



STATE OF HAWAII
DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS
Hoisting Machine Operators Advisory Board
830 Punchbowl Street, Room 114, Honolulu HI 96812-4625
Telephone: (808) 586-8146; Email: HMOAB@Hawaii.gov

Hoisting Machine Operators Advisory Board Minutes
Wednesday, July 20, 2016 at 1:30 p.m.
HMOAB Office, Room 114

Present: Angela Chinen, Richard Lentes, III and John Mihlbauer Jr.
Absent: Tristan Aldeguer and Joaquin Diaz
Staff: Executive Assistant Mel Chang, DLIR Deputy Director Leonard Hoshijo
Guests: Kika Bukoski

1. **Call to Order:** A quorum was present when the meeting was called to order at 1:48 p.m. by Richard Lentes who acted as temporary chairperson.
2. **15 June Minutes:** Mihlbauer moved and Chinen seconded to approve the minutes. The motion passed unanimously without discussion.
3. **Swearing-in Ceremony** was deferred to the next meeting. Lentes recalled new board members received a certificate, took an oath and signed some documents. Lentes will search for his documents on this matter and send it to the HMOAB office.
4. **DLIR Deputy Director's Discussion:** Leonard Hoshijo explained that while HB 2009 uses the term "Office Assistant" to replace the HMOAB "Executive Director" the position is actually an "Executive Assistant" under the DLIR existing job titles.
5. **HIOSH Report:** No report.
6. **Executive Assistant's Report:**
 - a. Mel Chang was hired as the HMOAB Executive Assistant on July 1, 2016, and took over the office operations after Executive Director Bob Armstrong's departure on June 30, 2016.
 - b. Chang explained that some of his report was from Armstrong's data. Armstrong reported June 2016 income of \$2,700 against expenses of \$34.79. Armstrong also reported certifying 12 new applications and 4 renewed applications in June 2016.

- c. Chang reported that he processed 2 new applications and 4 renewed applications as of July 18, 2016. Chang reported that he reorganized and updated the computerized master list of certified operators by removing confidential data such as social security number from the computer.
- d. Chang updated the HMOAB website by adding the list of currently certified operators as of 7/14/2016. Chang noted there are 366 operators on this list. This list had not been updated since October 2013. Chinen pointed out that one of the operators on the list has passed away.
- e. Chang asked whether the PO Box should be renewed as it expires in September or October—the cost is \$196.00 per year. He reported there has been no mail deliveries to the box. This item will be placed on the next meeting’s agenda.
- f. Chang also asked about whether the Board wants to make another helmet sticker. A generic “Certified Crane Operator” sticker is available for less than \$.70 each. The current 2016 stickers cost a little over \$4.00 each. Chinen commented that the generic stickers are unnecessary as anyone can buy them on the internet.

7. **Old Business:**

- a. **2017 NCCCO Commissioners Meeting:** Chinen clarified that the Commissioners will meet for three days and there could be an educational activity on Saturday where Hawaii operators, employers, and community could meet and speak with the Commissioners. There was some discussion that HMOAB could limit its contribution to the Commissioners Meeting to \$15,000 and HMOAB could sponsor the Saturday event as a separate educational activity. Chinen will follow-up with the Commissioners and get a letter from them about how the \$15,000 contribution from HMOAB would be used.
- b. **HB 2009 Committee Work Reports:** HB 2009 requires the HMOAB to provide a report to the Legislature on five items. The work was divided among the board members as follows: 1) Diaz: Current/Pending OSHA Rules & Regulations; 2) Chinen: Similarities/Differences of State & Federal Crane Laws; 3) Aldeguer: Administration/Certification Policies of States and Municipalities; 4) Mihlbauer: Analysis of Fee Expenses and Possible Changes; and 5) Lenten: Proposed Safety and Procedure Changes.
 - i. Lenten reported he has placed some of his information in the drop box which enables other board members to review and add information to the reports. He suggested board members have detailed outlines of their reports ready for the August meeting.

8. **New Business:** None

9. **Community Comments:** None

10. **Next Board Meeting:** The next HMOAB meeting will be held in room 114 on Wednesday 17 August at 1:30 p.m. in the HMOAB office.

11. **Adjournment:** Mihlbauer motioned and Chinen seconded to adjourn at 2:40 p.m. The motion carried unanimously.