



STATE OF HAWAII
DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS
Hawaii Occupational Safety and Health Division
Hoisting Machine Operators Advisory Board
830 Punchbowl Street, Room 114
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HMOAB CHAIRPERSON

DOC BAILEY
TIMOTHY CHATFIELD
ANGELA CHINEN
JOHN MIHLBAUER JR

TRACY TAKANO
EXECUTIVE ASSISTANT

Hoisting Machine Operators Advisory Board Minutes

Wednesday June 3, 2020

1:30 p.m. HT

By Teleconference

Board Members Present: Tristan Aldeguer, Doc Bailey, Timothy Chatfield Angela Chinen, John Milbauer, Jr.

Staff: Executive Assistant Tracy Takano

1. Call to Order: A quorum was present and the meeting was called to order by Chairperson Tristan Aldeguer at 1:46 p.m.
2. Approval of Minutes from January 8, 2020: Chinen moved and Bailey seconded approval of the minutes. Motion carried unanimously. (Note: the Board meeting scheduled for March 18, 2020 was canceled due to the state-ordered shutdown in response to the COVID-19 crisis).
3. Director's Office – No report from the Director's Office.
4. HIOSH –No report from HIOSH.
5. Executive Assistant Report
 - a. Certifications and applications: A total of 67 applications were processed from January 8 – June 3, 2020 (20 new applications and 47 renewals).
 - b. Fund Status – The most recent HMOAB Special Funds Report (March 2020) shows \$2,828.93 in revenue over expenses for the month, and a Year-To-Date gain of \$8,892.98.
 - c. Members had discussion regarding operating expenses. Takano was directed to study the average monthly operating expenses over the past two years in preparation for a new budget.
6. Old Business:
 - a. Board Vacancy and replacement: On May 21, 2020, Timothy Chatfield won Senate confirmation to complete the unexpired term of member Richard Lentes III and to serve a new term from July 1, 2020 to June 30, 2024. Chair Aldeguer's term expires June 30, 2020 and he has reached his term limit. Board members thanked Chair Aldeguer for his service and will search for a replacement to fill this vacancy.

- b. Future and expanded role of HMOAB and proposed legislative and rules changes:
This item was tabled. Takano to provide a written report on changes to legislation and rules that have been discussed by HMOAB thus far.
 - c. Hosting NCCCO meeting in future – HMOAB is looking at 2021 or later to host a NCCCO commissioners meeting.
7. New Business
- a. Nominations and election of new HMOAB chair: Nominations were opened for HMOAB chair, effective July 1, 2020. Chinen moved and Bailey seconded the nomination of John Milbauer, Jr, who was unanimously elected.
 - b. Medical examinations for HMOAB certification during COVID-19 crisis:
Discussion was held regarding a notice from OSHA which asked enforcement individuals and bodies to take the challenges caused by the COVID-19 crisis into consideration when reviewing operators whose certifications are expiring. Takano was directed to update the Board on any such problems raised by operators under HMOAB jurisdiction. The Board, if needed, will review the situation and make decisions on a case-by-case basis. Board members discussed the importance of looking at whether applicants are making good-faith efforts. In addition, the Board will ask OSHA for permission to post this notice on the HMOAB website.
 - c. The Board would like to conduct training for HIOSH inspectors on potential safety issues related to hoisting machines. Takano to follow up with HIOSH.
8. Community Comments – None
9. Next Board Meeting: The next meeting will be held **Wednesday July 8, 2020** at 1:30 pm. This meeting is tentatively scheduled as a teleconference, but will be conducted at the HMOAB office if current restrictions are lifted by the state and DLIR.
10. Adjournment: The meeting adjourned at 2:40 p.m.

Persons unable to attend or wishing to present additional comments may send written or e-mail correspondence to: the above address or HMOAB@hawaii.gov. Any person requiring a special accommodation (large print materials, sign language interpreters, etc.) should make a request in writing or by calling (808) 586-8146. The request must be received at least five business days before the hearing date.